

**LEEK TOWN COUNCIL**  
**General Purposes Committee to be held remotely**  
**on Tuesday 20<sup>th</sup> October 2020 at 7.00pm**  
**AGENDA**

1. **Apologies**

2. **Minutes of the General Purposes Meeting** held 17<sup>th</sup> September to be received for Chairman's signature.

*Meeting Adjourned for the Public Participation Session*

3. **Declarations of Disclosable Pecuniary Interests and Other Interests and consideration for the granting of Dispensations**

4. **Monthly reports/updates:**

- i) Mayor's Report – Cllr. Wales
- ii) Allotments – Cllr. Coleman
- iii) Events – Cllr. Matt Swindlehurst
- iv) Friends of the Nicholson War Memorial
- v) Climate Change – Cllr. Cawley
- vi) Leek Health Campaign – Cllr. Wood

5. **Finance/Audit**

- a) **Payment of Accounts** To approve payments made in August/September – the total is £19,520.37. See schedule of payments attached.
- b) **Financial Statement** To receive the Financial Statement and Financial Report for the 6 months to 30<sup>th</sup> September 2020.
- c) **Banking**
  - i) To consider the option for online banking.
  - ii) To remove former councillors John Fisher and Paul Robinson from the banking mandate.
- d) **Grant Application** To consider the application from 60 (Leek) Squadron Royal Air Force for £200.00 towards the cost of a flight simulator. Please see attached.

6. **Office Renovation** – To note that the office intercom has now been installed and an inventory has been compiled of the artefacts in the store room. The meeting room table, 16 chairs, office, desk and chair will be ordered and the cost is £1,380.00

7. **Social media** – To consider a social media policy for Leek Town Council. Please see attached information.

8. **Correspondence**

- a) **Staffordshire Smart Alert** - To note that Staffordshire Smart Alert is a free community email messaging service, providing updates from the police team about local crime, news, engagement events and crime prevention advice. To register go to: [www.staffordshiresmartalert.co.uk](http://www.staffordshiresmartalert.co.uk)

9. **To receive items for information** To report matters for information not on the agenda and to raise items for future agendas

10. **Exclusion of the Public** - The Chairman to move: "That in accordance with section 19 (2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting".

11. **Confidential** - To discuss Bank House and employment matters.