

**LEEK TOWN COUNCIL**  
**General Purposes Committee to be held remotely**  
**on Tuesday 16<sup>th</sup> February 2021**  
**AGENDA**

1. **Apologies**
2. **Minutes of the General Purposes Meeting** held 19<sup>th</sup> January to be received for Chairman's signature.
3. **Declarations of Disclosable Pecuniary Interests and Other Interests and consideration for the granting of Dispensations**
4. **Monthly reports/updates:**
  - i) Allotments – Cllr. Coleman
  - ii) Events – Cllr. Matt Swindlehurst
  - iii) Friends of the Nicholson War Memorial – Cllr. Benerfer – To consider the attached proposal regarding a War Memorials Committee.
  - iv) Climate Change – Cllr. Cawley
  - v) Leek Health Campaign – Cllr. Wood
  - vi) Leek Twinning – Cllr. Wood
  - vii) Russell Street – Cllr. Wales
  - viii) Neighbourhood Plan – Cllr. Wales
5. **Finance/Audit**
  - a) **Payment of Accounts** To approve payments made in January – the total is £22,992.55  
See schedule of payments attached.
  - b) **Financial Statement** To receive the Financial Statement and Financial Report for the 10 months to 31st January 2021.
  - c) **Risk Assessment** - To consider the town council's financial risk assessment, including the current insurance cover.
  - d) **Internal Financial Controls** To review the internal financial controls – please see attached.
  - e) **Water Plus** – To consider setting up a direct debit for Water Plus, regarding the water usage on allotment sites and the office. The quarterly charge for the office is £22.00 and £250.00 for the allotments.
  - f) **Kissing Seat on Church Street** – To consider the quote of £150.00 to paint the metal bench.
6. **Friends of Brough Park** – To discuss the funding regarding summer concerts in Brough Park.
7. **SMDC's Assets** – Please see attached information from Cllr. Matt Swindlehurst and to consider the following proposal from Cllr. Matt Swindlehurst:

*This council calls on SMDC to work with town councillors in a collegiate and positive manner, in order to bring up to standard, and continue to maintain, the town centre assets such as benches, lamps, railings etc. Leek Town Council believes that this investment in the improvement and enhancement of Leek's town centre will be a key element in attracting visitors and residents into the centre, supporting local businesses, and the provision of associated employment opportunities, as we move forward from lockdown.*

8. **Correspondence:**

i) **Staffordshire Moorlands District Council** – To note that Parking Matters are working on the district council’s Car Parking Strategy. An online survey regarding improvements, tariffs and payment options, is available at: <https://www.staffsmoorlands.gov.uk/article/505/Parking>, which needs to be completed by 28<sup>th</sup> February 2021.

The Mayor and an additional councillor will be attending a meeting with SMDC and other stakeholders in the week beginning 22<sup>nd</sup> February.

ii) **Staffordshire Moorlands District Council** - Please find attached a copy of the draft Public Spaces Protection Order (PSPO) and associated map regarding the proposed introduction of a new PSPO in Leek. Any comments or observations should be made by 12th March 2021.

9. **Public Participation Session** – To consider the attached guidelines regarding public participation in town council meetings.

10. **To receive items for information** To report matters for information not on the agenda and to raise items for future agendas

11. **Exclusion of the Public** - The Chairman to move: “That in accordance with section 19 (2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting”.

12. **Confidential** - To discuss Bank House.