

LEEK TOWN COUNCIL

Minutes of the Events Committee Meeting held 13th June 2023 at 7.00pm **at Leek Town Council Office**

Present: Vice-Chairman: Cllr. Keith Hoptroff, Cllr. Dee Young, Cllr. Barry Birch, Cllr. Sue Webster, Gary Dunn, Victoria Johnson, Cllr. Bill Cawley

Minutes recorded by Clerk Denise Wheat

1. Apologies:

Cllr. Matt Swindlehurst, Cllr. Bill Cawley, Cllr. Sue Coleman Cllr. Kate Nicholls, Swog (Anthony Beetham), Andy Collins (Borderland Voices) and Sarah Bird (Outside project).

2. Minutes: The minutes of the meeting held on 11th April 2023 were received as a correct record.

3. Matters Arising:

- a) **Luminarium report:** (*Sarah Bird not present to report*). Everyone who went said how good it was.
- b) **Safeguarding Policy:** This still needs to be ratified by full council. A safeguarding officer needs to be appointed. The Clerk to put on the June GP Agenda.

Cllr. Cawley arrived 19.09

The Vice Chairman read through Cllr. Swindlehurst's report and items were Included in the following:

4. Scooterfest: Very well attended, possibly the biggest event so far.

5. Leek Arts Festival: (*Phil Edmeades not present to report*).

There has been a really wide selection of events to attend for all kinds of Art and Music enthusiasts.

- e) **Brough Park Bandstand Concerts:** Cllr Colman has passed a message to the Clerk to thank all the new Councillors for their support. She is organising a meeting with the other committee members of the Friends of Brough Park soon and will let us know so that anyone can attend if they wish.

6. Brough Park Bandstand Concerts:

The first three concerts have been very successful. The weather has been favourable and the cake stall is doing well. Thanks were given to all the volunteers for coming to help out on the events. There has been good teamwork.

Next Dates:	9 th Jul	Salvation Army Band
	23 rd Jul	Ashbourne Town Band
	13 th Aug	Cheadle Community Band
	27 th Aug	High Peak Big Band
	10 th Sep	Poyntons Youth Band
	24 th Sep	Leek Blues & Americana

7. Childrens Fund Day – Sparrow Park – 15th July 2023:

Following the meeting due to road closure restrictions - the event is now postponed

- a) Partially funded by the UK Shared Prosperity Fund
- b) Sound System suppliers need to be clarified as several different people have been asked.
- c) 11am – 2pm are the opening times. Road to be closed from 8am – 4pm,
- d) Clerk to notify the Police of the event
- e) Circus in a Box are booked for entertainment.
- f) Risk Assessments are in progress.
- g) Outside Project have asked if they can be involved.
- h) Check if the Lengthsman can help set up and take down the barriers etc.
- i) First Aid needs to be booked
- j) Walkie Talkies need to be booked
- k) Flyers need to be organized - ask Chris at Identity Print

8. Leek and District Show: Saturday 29th July:

The Clerk suggested the Town Council could have a stand to promote Town Council Events. A stand and promotional material would be required. It was agreed that it is not possible for 2023.

9. The Mayors Civic Service: Sunday 30th July 2023:

- Formal Civic Event for the Mayor with a Parade (gathering at 12.30pm at Market Street Car Park and a Church Service at St. Edwards in the afternoon.
- Stewards will be required to supervise the road closures for a short period before the Church Service. Please could volunteers notify the Clerk.

10. Haregate Centre Summer Fayre: 12th August:

The organisers have asked for the councils' support for a bouncy castle on SMDC land. Health and Safety was discussed. The Clerk will check the insurance and take the decision to full Council on the June Agenda.

11. Leek Blues and Americana: Sunday 24th September:

The Launch date is at Brough Park Bandstand Concert. The festival then starts on the Wednesday following throughout the Town.

12. Lego Day – Sunday 1st October 2023 in the Trestle Market:

- Under 10, 10-17 and adult age groups sessions were discussed.
- Lego can give some good prizes and they may send judges for the competition.
- Publicity needs to be planned.
- The market traders are appreciating events organized to compliment their market days as events do bring more footfall to the Town.

13. Remembrance Sunday – 12th November 2023:

- Royal British Legion Event with Town Council support
- The type of Hymns were discussed and having enough Hymn sheets
- A dais (raised platform) for Dignitaries to stand on, large enough for 6-8 people was suggested as done in other Towns.
- 2nd Leek Scout Band are booked for the parade.
- Debbie Potts has asked if she can come to a meeting closer to the date to discuss school participation and organising groups around the monument.

14. Further Childrens Event – Trestle Market to be arranged.

15. November 17th: Christmas Lights:

- Moorlands Radio will host this event and Swog will work alongside Gary booking bands and he will organise a light show.
- Contracts need to be drawn up so that the bands know exactly when they are on stage and how long their set should last.
- The stage and the sound systems need to be organized so that the event can start on time.
- Santa on a Sleigh was discussed.
- Gary suggested bringing back the countdown half way through the event. A Lights Switch On at 6.30pm was suggested.
- Gary requested a working group to concentrate just on the Christmas event organization.

16. December 1st: The Outside Project – Live Advent Calendar:

- A new Community Tradition. Various artistic activities will be behind each door. Every day during Advent.
- Lots of opportunities to visit new places or familiar places in a different light. It will also be online.
- The project are asking for funding from the Town Council and help in other ways to steward and be part of the events.
- Community Groups need to be involved. The Project will co-ordinate volunteers from June 2023 onwards.

17. Twilight Market: 8th December – Trestle Market. Same format as 2022

18. Other Events:

- a) 100th Anniversary of Brough Park: Cllr Bill Cawley suggested in 2024 to hold a celebration.
- b) A celebration of Leek in the 1920's including the 1st Social Housing Estate – Abbotsville (on the Haregate Estate)

Items to be included in the next Agenda

19. Any Other Business

- Cllr. Keith Hoptroff is going to Cheadle Town Council to meet with Cheadle Councillors to see how Leek can link up with events with the other Towns.
- Cllr Bill Cawley read a letter he has received from the Mayor of Germany. A positive letter that we can work on in possibly building connections with other Towns in Europe.

Meeting ended 20.25

20. Date of the next meeting 11th July 2023 at 7pm at the Town Council Office