

Leek Town Council
Green Spaces & Allotment Committee meeting
Tuesday 30th January 2024 at 10.30am

AGENDA

1. **Welcome:**
2. **Apologies:**
3. **To receive the minutes** of the meetings
held on 28th November and 19th December 2023.
4. **Matters Arising:**
 - Complaint from a tenant about the changes to the Tenancy agreement regarding the period of notice.
 - Insurance information regarding risk assessment.
5. **New Items:**
 - a) Allotment Fees increase of 5% for 1st Jan 2025.
 - b) Research from other Allotment sites around the UK.
 - c) Lengthsman Training – knapsack sprayer qualification.
 - d) Clarification on Weedkiller usage by tenants.
6. **Waiting List Report:**
7. **Allotment reports:**
 - Cheadle Road
 - i. tree maintenance
 - ii. hedgerow/border fencing
 - iii. fencing plot 1, 2 & 3
 - iv. 'No Tipping' signage
 - v. tyres on plots
 - vi. application for grants for a community plot
 - vii. Cheadle Road Car Park work done
 - viii. hardcore needed 3-5 ton
 - Beggars Lane
 - i. Plot 37 would like permission for 2 grapevines
 - Pegg's Field
 - i. Plot 29 & 30 Fencing non-existent/badgers trees are overhanging blocking light

- ii. PG19 – request to put in spots of concrete to act as anchor points for raised beds.
- iii. Bins & Gate

- Crescent 1 and Crescent 2

- i. Complaint from resident regarding tree removal

- Badnall & Parr's

8. **Leek Allotment Holders and Gardeners Association' Report:**

9. **Q&A event:** Schedule of the event: To agree speakers and activities.
Wednesday 28th February at 7pm at The Priory, Abbots Road, Leek.

10. **Date of next meeting Tuesday 27th February at 10.30am**

Green Spaces

11. **Green Space updates:**

- **Ball Haye Green**
- **Prince St.**
- **Sparrow Park Planters**
- **St Stephens Square**
- **Russel Street**
- **Haregate in Bloom**
- **Summer Hanging Baskets – quotation**
- **Nicholson Memorial Trees**

Meeting Ends.