

LEEK TOWN COUNCIL

Meeting of the Tourism, Events & Community Committee (TEC)

Tuesday 7th April 2026

7.00pm at Leek Town Council Office

Please could you notify the Town Clerk if you would like to attend (or, please send your apologies), as seating is limited in the Town Council Office.
Tel: 01538 381271, E-Mail: clerk@leektowncouncil.gov.uk, Leek Town Council Office - 15 Stockwell Street, ST13 6DH. Town Clerk – Mrs. Denise Wheat,

PLEASE NOTE ITEMS IN ITALICS ARE NOT LEEK TOWN COUNCIL ORGANISED EVENTS, BUT DATES ARE NOTED TO AVOID DUPLICATION

1. Welcome:
2. Apologies:
3. 3.1 To approve the Committee minutes of 3rd March 2026
- 3.2 Matters Arising from the minutes not on the agenda

TOURISM

4. 4.1 **Town of Culture:** to receive a progress report.
- 4.2 **Local Visitor Economy Partnership (LVEP):** to receive a progress report.
- 4.3 **Planters and Hanging Baskets** to report that the summer flowers have been ordered.
- 4.5 **Cross Street Banner “Welcome to Leek”:** to consider design proofs (to follow).
- 4.6 **Totally Locally:** progress with town shops communication and easter/bat hunt

2026 EVENTS

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|--------|--|-------------------------------------|
| 5. 5.1 | Heritage Mill walk: Staffs Moorlands Walking Festival | Thur. 30 April, 10am |
| 5.2 | Mayors Civic Parade: | Sun. 12 July afternoon |
| 5.3 | Country & Western: | Sat. 25 July, 11am – 3pm |
| 5.4 | Remembrance Day: | Sun. 8 Nov, 8:30am – 3:30pm |
| 5.5 | Christmas Lights: | Fri. 20 Nov, 4:00pm - 9:30pm |

6. Event Logistics

- 6.1 Road closure applications
- 6.2 First Aid quotations and security quotations
- 6.4 Risk assessment and Fire risk assessment
- 6.5 Booking Entertainers
- 6.6 Booking: stage, PA, radio, electrician, fair, gazebos
- 6.6 Marshals
- 6.6 Marketing

COMMUNITY

7. 7.1 **Leek Town Council Community Grants:**
To report that the window is now open to receive applications
- 7.2 **Defibrillator:**
To note that the Town Council office defibrillator has been serviced and parts replaced by AED donated under the SMDC contract.

7.3 Health Events:

The Town Council have received requests from two different organisations to assist to provide a Health and Wellbeing information source on our website and media and to help facilitate meetings and associated events to bring organisations together and to communicate what is available to the community.

i. Social Prescribers : NHS/Support Staffordshire led initiative

Ideas that the Town Council could possibly help with:

- facilitating a wellbeing meeting quarterly for providers to network
- to create a booklet or a page on the Town Council website of groups and providers of support in Leek (samples attached from Biddulph Town Council)
- to liaise with Trestle Market as a possible venue for an event

ii. Changes: community wellbeing day – Tuesday 27 May (request attached)

8. To note other town events:

8.1	Scooterfest	Sun. 17 May
8.2	Leek Arts Festival	May to Jun. 2026
8.3	Moorlands Pride	Fri. 26 to Sun. 28 Jun (28 June in Leek)
8.4	Club Day	Sat. 11 Jul.
8.5	Leek & District Agricultural Show	Sat 25 Jul.
8.6	Action West End Family Fun Day	Sat. 5 Sept.
8.7	Leek Open Studios	Sat 26 Sept.
8.8	Leek Blues & Americana	
8.9	Beer Festival	Sat 31 Oct.
8.10	Day of the Dead	Sun 1 Nov.
8.11	Leek Morris Dance Festival	Sat 14 Nov

7. Any new items for the next agenda

8. To identify communication and press release information from this meeting

Date of next meetings: Tuesday 5th May 2026 at 7.00pm.

9. CONFIDENTIAL: