

LEEK TOWN COUNCIL
General Purposes Committee
to be held on Tuesday 21 July 2026

in the Council Chamber, Moorlands House, SMDC, ST13 6HQ

AGENDA

Date published 16.07.2026 D. Wheat Town Clerk

1. **Welcome by Chairman:**
2. **Apologies:**
3. **Declarations of Disclosable Pecuniary Interests**, other interests and consideration for the granting of dispensations. **Appendix**
4. **Minutes of the General Purposes Meeting held 16th June 2026**
to be approved and received for the Chairman's signature. **GP4**
5. **Matters Arising from the minutes not on the agenda:**
6. **Correspondence:** **GP6**
 - a) Leek Town Council community volunteers. Requests from members of the public to help at events and for other community initiatives.
 - b) Request to support a Motion from Checkley Parish Council
7. **Finance and Governance:**
In accordance with the Local Government Act 1972 section 5 (150) **GP7**
 - a) Payments to be approved for June 2026
 - b) Bank Reconciliation 30th June 2026
8. **Reports to be received:**
 - a) **Town of Culture:** report on the outcome of Leek's submission.
9. **Committee reports:** **GP9**
 - a) **Allotments**
 - i. Leek Allotment Competition: judging and presentation of certificates.
 - b) **War Memorials (WMC)**
 - i. Consideration of management of anti-social behaviour in the vicinity of the Nicholson War Memorial.
Cllr, Hilyer wrote to the CEO of SMDC and the Chief Crime Commissioner to request access to CCTV evidence
 - ii. SMDC Licencing clarification on the war memorial conservation area as an alcohol-free zone and Public Spaces Protection Order information
 - c) **Tourism, Events & Community (TEC)**
Council to consider starting the tender process for the following contracts
 - i. Leek Christmas Lights
 - ii. Flags and Bunting

d) Environment Committee

- i. **Leek North Naturally** – Cllr. Hilyer to move to create a new venture bringing together several ongoing projects; Nature in Your Neighbourhood, Woodland Trust tree opportunity for a ‘Birch copse’, Haregate Road planters, Prince Street green space management, Haregate Centre community garden spaces and Badhall St. allotment improvements.
- ii. To note change of meeting dates to enable members to attend the Moorlands Green Network meetings.

e) Finance:

Written report from the Responsible Financial Officer on the 1st quarter budget for 2026-27 (1st April to 30th June).

f) Human Resources:

- i. Recommendation to adopt a protocol on the use of Council offices, officer time and Council resources.
- ii. To consider meetings of outside bodies which do not involve elected members and council staff in their official capacity held in the Town Council office.

10. Sub-committee/ working group reports:

GP10

- a) Devolution/ Local Government Re-organisation
- b) Neighbourhood Plan (NP)

11. Ward Reports:

GP11

- a) Leekbrook
- b) Birchall
- c) Leek North
- d) Leek South
- e) Leek East
- f) Leek West

12. To receive items for information:

To report matters for information not on the agenda and to raise items for future agendas.

13. Exclusion of the Public:

The Chairman to move: “That in accordance with section 19 (2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting”.

14. Confidential Items: To consider the following;

GP14

- a) **15 Stockwell Street:** To receive a report on negotiations.
- b) **Bank House:** Commercial lease completion.
- c) **Allotment Boundary:** Progress with legal correspondence and plans for groundwork.
- d) **War Memorial:** To receive a report on developments.
- e) **Lengthsman Contract:**
 - i. to report on negotiations for general grounds maintenance
 - ii. to receive quotations for management of summer flowers watering.

Meeting Ends