



Leek Town Council War Memorials Committee
Meeting to be held on Tuesday 6 October 2026 at 6:00 pm
at the Leek Town Council Office, 15 Stockwell Street, Leek, ST13 6DH

AGENDA

ROUTINE MATTERS

1 ATTENDANCE AND APOLOGIES FOR ABSENCE

2 ANNOUNCEMENTS

- A Staffordshire County RBL meeting was held on 19 September at the SMDC offices with an invitation to “find out about the support available and how to get involved with the RBL in the Staffordshire Moorlands”: unfortunately, it made little progress in seeing a way forward for the small and somewhat disconnected branches and nor did it suggest that the Leek Branch (BR3153) would become properly constituted in the near future: the Council’s willingness to help in resolving the problems was repeated.
- According to the current Leek Town Council asset list it appears that the Council owns the war memorial in the St Edward the Confessor Church yard: this may have implications.

3 MINUTES

To approve the minutes of the meeting held on 1 September 2026.

To consider any matters arising from the minutes not otherwise on the agenda.

4 FINANCE

To receive

- an update on the current financial situation,
- indications of the possible budget for 2027-28 and

To consider whether or not to ask for exceptional items of expenditure in the 2027-28 budget

MEMORIALS

5 MEMORIAL WORKS

To receive reports on

- Nicholson War Memorial including repair to the lock and painting of the door, storage of the poppy panels, and arrangements for the special illumination of the Monument (see also agenda item 10).
- Ball Hays Green Memorial including the Barry Birch memorial tree planting and access to the former toilet block
- Leekbrook Memorial including paving.

6 EXHIBITION IN NWM

To receive a report on developments in changing the exhibition within the NWM: permission has been received from SMDC to use the photograph boards from the centenary.

7 SENSORY GARDENS

To report on developments with regard to replacing the Sensory Gardens with a Sparrow Park signposting installation: some initial ideas for design work will be available at the meeting.

EVENTS

8 REMEMBRANCE DAY AND OTHER MEMORIAL EVENTS

To receive a report on Remembrance and Armistice Days and on scheduled events at the Memorials in 2026/27 noting that

- The Deputy Lieutenants attending Remembrance Day will be Admiral Sir Trevor Soare (NWM) and Ms Judy Scott-Moncrief (BHG)
- The 16th Royal Signals Regiment (Stafford) will be in attendance as last year
- Meetings will be held with the Leek RBL and the Rev Nigel Irons about the event

- It is hoped that a band will play for hymns at the NWM ceremony
- The 5th Leek Scout Band will take part in the parades to both the NWM and possibly BHG
- The Chair of Staffordshire RBL has been invited to the NWM event.

9 WAR MEMORIAL TOURS

To report that

- the tour of the Monument on September only attracted a dozen visitors whereas there were about 60 in August; guides are available for tours in both October and November (first Sunday)
- Colin Agar will be conducting a Commonwealth War Graves tour at Leek Cemetery on 25 October.

10 ILLUMINATION OF THE MONUMENT

To report that the Monument was illuminated in red as a sign of respect on the day of the funeral of Margaret Lovatt, Mayor of Leek in 1999-2000.

To consider

- ratifying the addition to the schedule of Monument illumination: to mark the death of former Mayors of Leek and of serving councillors.
- a request from Rotary that the Monument be illuminated in purple for World Polio Day on 24 October.

PUBLICITY

11 CELEBRATING THE CELEBRATION

To report on progress with making a permanent record of the events of the Centenary Year including the parade, ceremony and exhibition, the echoes of that day at the Civic Service, and the Remembrance Day ceremony.

12 WEBSITE

To report on progress with working with Rob Povey to update the Friends of Nicholson War Memorial web site and on integrating it with the Council's site.

13 COMMUNICATION

To identify what, arising from the meeting, needs to be publicised, and how.

AOB/DNM

14 ANY OTHER RELEVANT BUSINESS

15 DATE OF NEXT MEETING: 3 NOVEMBER 2026.

CONFIDENTIAL ITEMS

The meeting will receive reports on property issues concerning the Nicholson War Memorial and Ball Haye Green sites.