LEEK TOWN COUNCIL
General Purposes Committee
to be held on Tuesday 20 October 2026

in the Council Chamber, Moorlands House, SMDC, ST13 6HQ

AGENDA

Date published 14.10.2026 D. Wheat Town Clerk

1. **Welcome by Chairman:**
2. **Apologies:**

3. **Declarations of Disclosable Pecuniary Interests,** other interests and consideration for the granting of dispensations. **Appendix**

4. **Minutes of the General Purposes Meeting held 15th September 2026**
   to be approved and received for the Chairman's signature. ***GP4***

5. **Matters Arising from the minutes not on the agenda:**

6. **Correspondence:** **GP6**
   - **a)** Planters and Service Contract site visit report
   - **b)** Removal of Flags and Bunting report and storage
   - **c)** Town Council office maintance report
     - i. Exterior Painting
     - ii. Fire Safety inspection and other compliance
     - iii. Basement, small office and corridor inspection

7. **Finance and Governance:**
   In accordance with the Local Government Act 1972 section 5 (150) **GP7**
   - **a)** Payments to be approved for September 2026
   - **b)** Bank Reconciliation to 30th September 2026
   - **c)** ½ Year (Month 6) Budget Report

8. **Committee reports to be received and noted:** **GP8**

   a) Allotments

   b) War Memorials (WMC)

   c) Tourism, Events & Community (TEC)
   - i. Remembrance Day
   - ii. Christmas Lights switch on
   - iii. Other events

   d) Environment Committee
   - i. **Leek North Naturally** update

e) Finance:

i. Request to Committees to prepare their potential project costs to be included in the Budget for 2027-2028
ii. Bank House Maintenance report

f) Human Resources:

9. <u>Sub-committee/ working group reports:</u> **GP9**

a) Devolution/ Local Government Re-organisation
b) Neighbourhood Plan (NP)
c) Twinning

10. <u>Ward Reports:</u> **GP10**

a) Leekbrook
b) Birchall
c) Leek North
d) Leek South
e) Leek East
f) Leek West

11. <u>To receive items for information:</u>
To report matters for information not on the agenda and to raise items for future agendas.

12. <u>Exclusion of the Public</u>:
The Chairman to move: "That in accordance with section 19 (2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting".

13. <u>Confidential Items:</u> To consider the following;

a) 15 Stockwell Street: Lease and service charge report
b) Bank House: Lease/ tenant report
c) Allotment Boundary: Report on legal matters

Meeting Ends