Leek Town Council

Leek Town Mayor
Cllr. Lyn Swindlehurst

Leek Town Council
15 Stockwell Street
Leek, ST13 6DH
Tel: 01538 381271

14th October 2026

Dear Councillor,

I hereby give notice that you are summoned to the next Town Council meeting which will take place in the Council Chamber, Moorlands House on **Tuesday 20th October 2026** at **7.00pm**, followed by the General Purposes Committee. Agenda appended below.

Yours faithfully,

Denise Wheat
Town Clerk

1. **Mayor's welcome**
2. **Apologies**

3. **Declarations of Disclosable Pecuniary Interests** and other Interests and consideration for the granting of dispensations.

4. **Mayor's Announcements:** **TC4**
   a. Letter from The RT Hon Dame Karen Bradley MP encouraging the council to apply for a Let's Celebrate Towns Grant.

5. **Mayor's Report:** **TC5**
   Mayor and Deputy Mayor's Report for September and October

6. **County Councillor Reports:**

7. **Minutes to be approved:** **TC7**
   a. Town Council meeting 15th September 2026
   b. Planning Committee 22nd September 2026
8. **Matters arising from the minutes not otherwise on the agenda**

9. **Governance:** **TC9**
   a. **External Audit Report:**
      i. Report from Responsible Financial Officer on the External Audit

      ii. External Audit Continuation Report from Local Authority auditor Forvis/Mazars: Council to receive and note comments.

iii. The Conclusion of the External Audit report and Notice of Exercise of Public Rights were published on 29th September 2026 in accordance with the SAAAP Proper Practices.

10. Leek Neighbourhood Plan: TC10

a. Chair of Leek Neighbourhood Plan Steering Group: Mrs Lesley Roberts: to report on the Neighbourhood Plan progress.

b. Cllr. Stephen Wales: to report on Neighbourhood Plan progress.

c. Cllr. Derek Hilyer: paper concerning the Leek Neighbourhood Plan with particular reference to Leekbrook.

d. Leek Town Council to consider approval or otherwise of the Regulation 15 submission of the Leek Neighbourhood Plan comprising:

i. Leek Neighbourhood Plan (submission) Version 3.2 Sept 26
ii. Basic Condition Statement Version 2.3 Sept.26
iii. Consultation Statement Version 1.7 Oct.26
iv. Leek Neighbourhood Plan Process Oct25 Version 1.2
v. Leek Strategic Environmental Assessment (SEA) Screening Opinion May24
vi. Habitats Regulations Assessment Mar.24
vii. Leek Design Codes May2020
viii. Leek Neighbourhood Area Map

11. Items for the November Agenda:
New and amended policies to be approved.

Meeting Adjourned for the Public Participation Session

12. Public Participation:
Mrs Ann Sharrat to speak concerning the value, for the public in particular, of Councillors displaying respectful behaviour in a professional manner, based on the Seven Principles of Public Life otherwise known as the Nolan Principles.

13. Dates of forthcoming Meetings and Events:

Fri 23rd Oct	***El Alamein Memorial**, 10.45am at The Nicholson War Memorial*
Tue 27th Oct	**Planning Committee:** 10:00am, Town Council Office **Allotments Committee:** 10:30am **Environment Committee:** 5:30pm
Tue 3rd Nov	**War Memorial Committee**: 6pm, Town Council Office **Tourism, Events and Community**: 7pm, as above
Tue 10th Nov	**Finance Committee:** 5pm, Town Council Office
Tue 17th Nov	**Leek Town Council:** 7pm, SMDC Council Chamber **General Purposes Committee:** as above